

THE WHITE HOUSE  
WASHINGTON

November 8, 1978

DD/A Registry

78-2629/10

DD/A Registry

File Pers - 10

MEMORANDUM FOR THE HEADS OF

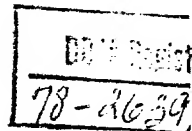
DEPARTMENTS AND AGENCIES

There are only two weeks left in the Combined Federal Campaign (CFC). I am writing to ask for your personal attention and involvement to ensure that your organization has taken all appropriate steps to make this year's CFC a full success.

Secretary Califano, this year's Chairperson for the CFC of the National Capital Area, has advised me that the campaign is doing well overall, but will require your involvement now to reach this year's goal of \$12,500,000.

Because the voluntary organizations of the CFC give so much support to the sick, the aged, the handicapped, the poverty-stricken and the young, I believe they deserve our very best effort. Thank you for your personal support of this important and deserving cause.

Jimmy Carter



November 7, 1978

Admiral Stansfield Turner, Director  
Central Intelligence Agency  
Washington, DC 20505

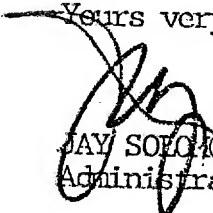
Dear Stan:

The attached report shows the status of your organization's Combined Federal Campaign on November 3rd.

With less than two weeks remaining before our Victory Luncheon on November 22nd, I know you will want to review with your senior staff and campaign leadership the steps that can be taken now to reach every employee and meet your target before the 22nd.

Please let Bill Schaeffler, our CFC Director, know if he and the CFC Loaned Executives can be of help in reviewing your campaign and helping in the implementation of new initiatives. Mr. Schaeffler can be reached at 438-2087.

Yours very truly,

  
JAY SOLOMON  
Administrator

Enclosure

**IMMEDIATE**

Approved For Release 2001/11/08 : CIA-RDP81-00142R000500020002-6

UNCLASSIFIED

OFFICIAL RC

Form 160c  
3-65

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AND WELFARE

Executive Registry

78-9516/10

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DD/A Registry

78-2639/8

DD/A Registry  
File Pers-10


TO	NAME AND ADDRESS	DATE	INITIALS
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Remarks:

*Pls report (perhaps at a staff  
mtg) on our progress.*

STATINTL

		DATE
		3 Nov
UNCLASSIFIED	CONFIDENTIAL	SECRET

FORM NO. 1-67 237 Use previous editions

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STATINTL

Attachment



Approved For Release 2001/11/08 : CIA-RDP81-00142R000500020002-6

THE SECRETARY OF HEALTH, EDUCATION, AND WELFARE  
WASHINGTON, D. C. 20201

Executive Registry

78-9516/10

*me 12 Nov*

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DD/A Registry

78-2639/8

The Honorable Stansfield Turner  
Director  
Central Intelligence Agency  
Washington, D. C. 20505

Dear Admiral Turner:

With the Combined Federal Campaign Victory Luncheon only three weeks away, we still have much to do to assure full success.

Please review with your senior staff and campaign leadership the attached report showing the status of your campaign on October 27 and take whatever personal action you can to reach your goal before the Victory Luncheon.

The CFC headquarters' Loaned Executives and staff stand ready to help review your campaign, make suggestions and get involved in helping your campaign. Bill Schaeffler, the CFC Director, can be reached at 488-2087.

Sincerely,

*Joseph A. Califano Jr.*  
Joseph A. Califano, Jr.

Attachment

Approved For Release 2001/11/08 : CIA-RDP81-00142R000500020002-6

EXECUTIVE INDEPENDENT AGENCIES

STATUS REPORT - October 27, 1978

<u>AGENCIES</u>	<u>\$ Raised</u> <u>'78 CFC</u>	<u>Goals for</u> <u>1979 CFC</u>	<u>Percent</u> <u>Increase</u> <u>in Goals</u>	<u>\$ Raised</u> <u>To Date</u>	<u>Percent</u> <u>of Goal</u> <u>Attained</u>	<u>Average</u> <u>Gift</u> <u>To Date</u>
Postal Service	\$ 428,663	\$ 455,000	6.1%	\$ 308,605	67.8%	\$ 34.56
Central Intelligence Agency	297,422	316,887	6.5%	142,469	45.0%	40.00
General Services Administration	281,808	320,000	13.6%	197,961	61.9%	40.43
Veterans Admin.	245,755	235,000	(-4.4%)	251,957	107.2%	52.44
Goddard Space Flight Center	193,680	184,000	(-5.0%)	192,669	104.7%	73.85
Agency for Internat'l Dev.	152,562	175,000	14.7%	45,163	25.8%	83.63
N.A.S.A.	152,312	160,000	5.0%	151,403	94.6%	104.27
Internat'l Comm. Agency	134,039	166,820	24.5%	71,725	43.0%	64.79
Nuclear Regulatory Commission	112,415	117,139	4.2%	94,993	81.0%	75.99
Civil Service Comm.	102,465	110,000	7.4%	97,047	88.2%	59.61
Environmental Protection Agency	70,503	77,000	9.2%	24,987	32.4%	68.83
National Science Foundation	64,839	78,000	20.3%	57,128	73.2%	84.63
Federal Reserve System	58,100	64,000	10.2%	48,794	76.2%	58.72

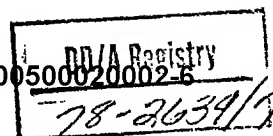
Approved For Release 2001/11/08 : CIA-RDP81-00142R000500020002-6

1979 COMBINED FEDERAL CAMPAIGN  
Approved For Release 2001/11/08 : CIA-RDP81-00142R000500020002-6

EXECUTIVE INDEPENDENT AGENCIES - page 2

STATUS REPORT - October 27, 1978

AGENCIES	<u>\$ Raised</u> <u>'78 CFC</u>	<u>Goals for</u> <u>1979 CFC</u>	<u>Percent</u> <u>Increase</u> <u>in Goals</u>	<u>\$ Raised</u> <u>To Date</u>	<u>Percent</u> <u>of Goal</u> <u>Attained</u>	<u>Average</u> <u>Gift</u> <u>To Date</u>
Interstate Commerce Comm.	\$ 53,124	\$ 59,765	12.5%	\$ 46,917	78.5%	\$ 59.69
Federal Trade Commission	50,458	55,000	9.0%	31,622	57.5%	83.00
Howard University	47,036	60,000	27.6%	11,200	18.7%	44.80
Smithsonian Institution	42,678	75,000	75.7%	7,586	10.1%	99.82
National Labor Relations Board	40,659	45,040	10.8%	30,991	68.8%	76.71
Civil Aeronautics Board	40,368	44,000	10.2%	30,978	70.4%	76.30
Securities Exchange Commission	34,134	38,222	12.0%	13,612	35.6%	65.13
Fed. Communications Commission	32,951	50,000	51.7%	20,047	40.1%	73.43
Small Business Admin.	29,430	40,000	35.9%	16,608	41.5%	64.37
<hr/>						
SUB-TOTAL 22 AGENCIES	\$ 2,665,401	\$ 2,925,873	10.0%	\$ 1,894,462	64.7%	\$ 53.08
54 OTHER AGENCIES	\$ 319,339	\$ 396,137	24.0%	188,923	47.7%	54.86
<hr/>						
TOTAL 76 AGENCIES:	\$ 2,984,740	\$ 3,322,010	11.3%	\$ 2,083,385	62.7%	\$ 57.24



8 OCT 1978  
DD/A Registry  
File Pers - 10

STATINTL

MEMORANDUM FOR: [REDACTED]

Executive Assistant to the DCI

FROM : F. W. M. Janney  
Director of Personnel

SUBJECT : Combined Federal Campaign

1. The Combined Federal Campaign is being conducted in the Agency during the period 21 September - 3 November 1978. Other agencies and departments have also begun their campaigns or are in the final stages of preparation.

2. The military services prefer to have personnel serving with the Agency participate in campaigns conducted by their respective services. Our Military Personnel Branch has made arrangements to obtain the pledge cards and campaign materials for all of our military personnel. These will be forwarded to the individuals concerned as soon as they are received.

3. It is requested that you advise the Director and the military officers serving on his immediate staff of these arrangements. We will forward to you a pledge card and campaign material for Admiral Turner as soon as they are received from the Navy.

4. If the Director or his military staff would prefer to participate in the Agency campaign, we will be happy to furnish Agency pledge cards.

STATINTL

[REDACTED]  
F. W. M. Janney

SEP 1978

DD/A Registry
78-2639/5
Executive Registry
78-9516/9

MEMORANDUM FOR: Director of Central Intelligence

VIA : Deputy Director of Central Intelligence  
Deputy Director for Administration

FROM : F. W. M. Janney  
Director of Personnel

SUBJECT : Increased Goal for the Combined Federal Campaign

DD/A Registry  
File Pers-10

1. Action Requested: That you inform the Chairman of the Combined Federal Campaign (CFC) of an increased goal for the Agency for the 1979 Campaign.

2. Background: Each year an overall goal is set for the CFC and for each Federal department and agency. Since the CIA cannot provide strength figures, we are asked to establish our own goal.

In order to prepare for the '79 CFC, which starts on 21 September, we established a goal of \$300,000 that represents an increase of 4.45% over our goal of last year; this was announced in a memorandum to all employees. In setting this goal, we took into consideration changes in Agency personnel strength and our past performance in fund raising. Of the past five years, the Agency was able to meet its goal only once; that was in the 1978 campaign in which we actually exceeded the goal.

Recently, the Chairman of the Federal Campaign, Secretary Califano, announced an overall increase of 12.5% over last year's goal for the Campaign and has asked all departments and agencies to establish goals which at least match that increase.

3. Staff Position: A goal representing an increase of 12.5% over that of last year would give the Agency a goal of \$323,116 for 1979. Such an increase does not take into consideration Agency personnel strength for 1979 or our past records of contributions and is, we believe, unrealistic. Relating 1979 personnel ceiling to last year's goal would give us a goal this year of \$281,677. If we apply 12.5% to that figure we would have a goal of \$316,887. While we are not optimistic that this total can be reached, it would be difficult for the Agency to establish any lower goal in view of Secretary Califano's request.



4. Recommendation: That you sign the attached letter to Secretary Califano advising him the Agency will increase its goal to \$316,887.

(Signed) F. W. M. Janney

F. W. M. Janney

Att

Distribution:

- 0 - Addressee
- 1 - DDCI
- 1 - ER
- ~~2~~ - DDA
- 1 - D/Pers
- 1 - C/BSD/OP
- 1 - C/PAB/OP

STATINTL OP/BSD [REDACTED]:mem (20 Sep 78)

78-2695/1  
Executive Registry  
78-9516/8A

Washington, D. C. 20505

2 OCT 1978

Honorable Joseph A. Califano, Jr.  
Secretary of Health, Education  
and Welfare  
Washington, D. C. 20201

Dear Joe:

As a result of your letter of 8 September 1978 I have reviewed our plans and goal for the 1979 Combined Federal Campaign (CFC). In view of the overall increase planned by the Campaign, I have decided to raise our Agency goal to \$316,887. This represents a 12.5% rise over our last year's goal, with adjustment for our personnel ceiling reductions.

Please be assured of our continuing strong interest and support in this important and worthwhile endeavor.

Yours,

/s/ Stansfield Turner

STANSFIELD TURNER

Distribution:

- 0 - Addressee
- 1 - DCI
- 1 - DDCI
- 1 - ER
- ~~2~~ - DDA
- 1 - D/Pers
- 1 - C/BSD/OP
- 1 - C/PAB/OP

ORIGINATOR:

(Signed) F. W. M. JAMES

Director of Personnel  
21 SEP 1978

OP/BSD/██████████:mem (20 Sep 78)

STATINTL



Approved For Release 2001/11/08 : CIA-RDP81-00142R000500020002-6

THE SECRETARY OF HEALTH, EDUCATION, AND WELFARE  
WASHINGTON, D. C. 20201

SEP 8 1978

Executive Registry

78-9516/8

25 AUG 78

DD/A Registry

78-2639/4

DD/A Registry

File Personnel-10

The Honorable Stansfield Turner  
Director  
Central Intelligence Agency  
Washington, D. C. 20505

Dear Admiral Turner:

Thank you for agreeing to serve as Chairperson of the 1979 Combined Federal Campaign (CFC) at the Central Intelligence Agency. I am counting on you and your Vice Chairperson, Mr. F. W. M. Janney, to make this the most productive Campaign on record.

We intend to achieve a goal this year which exceeds all past performances. I am setting an overall increase in the goal for this Campaign of 12.5%, almost \$1.4 million. I would like you to establish a goal for the Central Intelligence Agency which at least matches the increase in our overall Campaign objective.

As in past years, we will have well-trained Loaned Executives available to assist you in both the planning and execution stages of your Campaign. One of our Loaned Executives will contact your Vice Chairperson to schedule an initial planning meeting. I urge you to take advantage of this service in stimulating the leadership and active support needed for a successful Campaign.

I am enclosing information about our Campaign Kickoff and Victory Luncheon special events. I urge you to join me for the Kickoff at the Kennedy Center on September 13. Our presence will let Campaign workers know of our full support.

Sincerely,

Joseph A. Califano, Jr.

Enclosure

1979 COMBINED FEDERAL CAMPAIGN

MAJOR EVENTS

C A M P A I G N      K I C K - O F F

Wednesday, September 13, 1978  
John F. Kennedy Center  
9:15 a.m. Reception (coffee and  
doughnuts)  
The Atrium  
10:00-11:00 a.m. Kick-Off Program  
The Eisenhower Theater

C A M P A I G N      V I C T O R Y

L U N C H E O N

Wednesday, November 22, 1978  
11:30 a.m. Reception  
Noon - Luncheon  
Washington Hilton Hotel,  
International Ballroom

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II. No materials controlled within a system of compartmentation will be provided to any Legislative Branch requester for retention without the approval of the DCI's Legislative Counsel and unless maintained in storage facilities which meet prescribed physical security requirements and are so certified by the Special Security Center.

151  
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Director of Central Intelligence

21 JUL 1978

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Date

17 AUG 1978

DD/A Registry  
File Pers-10

78-2394  
DD/A Registry  
78-2639/3  
Executive Registry  
78-9516/5

MEMORANDUM FOR: Director of Central Intelligence

VIA : Deputy Director for Administration  
Deputy Director of Central Intelligence

STATINTL FROM :   
Acting Director of Personnel

SUBJECT : 1978 Fund Drives

1. Action Requested: Your signature on the attached memorandum for all employees concerning the 1978 Combined Federal Campaign (CFC) and the fund drives for the Educational Aid Fund (EAF) and the Public Service Aid Society (PSAS).

2. Background: It is traditional that a memorandum from the DCI to all employees be published announcing the CFC and setting forth the Agency's CFC goal and dates of the Campaign.

3. Staff Position: Publication of the attached memorandum not only announces the Campaign but also serves to encourage Agency personnel to support the Campaign.

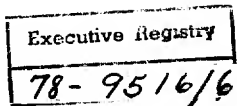
4. Recommendation: It is recommended that you sign the attached memorandum.

STATINTL  


Att

Distribution:

- 0 - Return to D/Pers
- 1 - DCI
- 1 - DDCI
- 1 - ER
- 2 - ODA
- 1 - D/Pers
- 1 - C/BSD
- 1 - PAB



Washington, D.C. 20505

5 September 1978

MEMORANDUM FOR ALL EMPLOYEES

1. The Combined Federal Campaign (CFC) for 1978 will be conducted in the Agency from 21 September through 3 November 1978. This year's National Capital Area goal is \$12,500,000, with the Agency's share being \$300,000.

2. All of us should take a personal interest in the Campaign because it brings together in a single drive the solicitation efforts of more than 160 vital local, national, and international charities. I am sure the challenge to meet our goal for these benevolent causes can be met through our full and generous participation. The easiest method to pledge our share is through payroll deductions.

3. During the Campaign you will also have an opportunity to contribute to the Educational Aid Fund (EAF) and the Public Service Aid Society (PSAS). Both of these Agency sponsored programs benefit many employees and their families. Your response in the past to these programs has been gratifying and your continued support is needed to help those less fortunate than ourselves.

/s/ Stansfield Turner

STANSFIELD TURNER

ORIGINATOR:

A/Director of Personnel

21 AUG 1978



DD/A Registry

78-2639/1

18 JUL 1978

Executive Registry

78-9516/2

DD/A Registry

File Personnel-10

MEMORANDUM FOR: Director of Central Intelligence  
VIA : Deputy Director for Administration  
FROM : F. W. M. Janney  
Director of Personnel  
SUBJECT : 1978 Combined Federal Campaign  
REFERENCE : Memorandum from the President for the  
Heads of Departments and Agencies,  
same subject, dtd 30 June 1978

1. Action Requested: That the Honorable Joseph A. Califano, Secretary of Health, Education and Welfare be advised of your acceptance to serve as the Agency Chairman for the 1978 Combined Federal Campaign and that he also be advised of the person you appoint as Vice-Chairman.

2. Background: Referent announces that Mr. Joseph A. Califano will serve as the Chairman of the forthcoming Combined Federal Campaign and requests that you serve as this Agency's Chairman. In addition, you are asked to appoint an Agency Vice-Chairman.

3. Staff Position: In the past, the Director of Personnel has served as the Vice-Chairman.

4. Recommendation: It is requested that you sign the attached letter to Mr. Califano.

(Signed) F. W. M. J.

F. W. M. Janney

Atts

DD/A Registry  
78-2639

Distribution:

- 0 - Return to D/Pers
- 1 - DDCI
- 1 - ER
- ~~2~~ - DDA
- 1 - D/Pers
- 1 - C/BSD
- 2 - C/PAB (1 w/h)

OP/BSD/PAB **STATINTL** mem (11 Jul 78)  
Rewritten: OP/BSD/PAB/mem (18 Jul 78)

78-4516/3

Washington, D.C. 20505

21 JUL 1978

Dear Joe,

I am pleased to learn that President Carter has named you this year's National Capital Area Combined Federal Campaign Chairman. It will be my pleasure to serve as this Agency's Chairman and I have appointed Mr. F. W. M. Janney, Director of Personnel, to serve as the Vice-Chairman.

It is our expectation that again this year the employees of the Central Intelligence Agency will contribute generously to this worthwhile program.

Yours,

/s/ Stansfield Turner

STANSFIELD TURNER

The Honorable Joseph A. Califano  
Secretary of Health, Education  
and Welfare  
Washington, D. C. 20201

/s/ F.W.M. Janney

Distribution:

- 0 - Addressee
- 1 - DDCI
- 1 - ER
- 2 - DDA
- 1 - D/Pers
- 1 - C/BSO
- 2 - C/PAB (1 w/h)

Originator:

Director of Personnel

17 JUL 1978

OP/BSO/PAB, **STATINTL** mem (11 Jul 78)

WASHINGTON

June 30, 1978

MEMORANDUM FOR THE HEADS OF  
DEPARTMENTS AND AGENCIES

I am pleased to tell you that Joseph A. Califano, Secretary of Health, Education, and Welfare, has agreed to serve as Chairman of the Combined Federal Campaign for the National Capital Area this fall.

This campaign, which begins in September, combines the solicitation efforts of the United Way of the National Capital Area, the National Health Agencies, and the International Service Agencies. In this single drive we will seek to do our share to meet the needs of more than 150 local, national and international health, welfare and social service agencies.

The needs of the voluntary organizations supported by the Combined Federal Campaign are great. These organizations perform essential services in helping the disadvantaged, in serving youth and the aged, in healing the sick, and in helping those in need overseas. CFC gives all of us who are Federal employees, whether civilian or military, a unique opportunity to pledge our help to people in our community, our nation, and around the world -- a pledge made more convenient by the availability of voluntary payroll deductions.

I request that you serve personally as Chairman of the campaign in your organization and that you appoint one of your top assistants as your Vice Chairman. Please advise Secretary Califano of the person you designate as Vice Chairman. I am confident that Secretary Califano will have your wholehearted support in this endeavor, and I urge you to commend the campaign to everyone in your organization.

